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| **Job title:** | **Physician Associates** |
| **Responsible to:** |  |
| **Accountable to:** |  |
| **1. Job Role / Purpose:** |
| A physician associate (PA) is a trained healthcare professional who works directly under the supervision of a doctor as part of the medical team. They are usually generalists with broad medical knowledge but can develop expertise/specialisms in a particular field.The responsibilities of the role include direct patient contact through assessment, examination, investigation, diagnosis and treatment. Physician associates will have a key role in supporting delivery of Network Contract DES Services. |
| **2. Key Duties & Responsibilities:** |
| The following sets out the key role responsibilities for a physician associate: 1. Physician associates will provide first point of contact care for patients presenting with undifferentiated, undiagnosed problems utilising history-taking, physical examinations and clinical decision-making skills to establish a working diagnosis and management plan in partnership with the patient (and their carers where applicable).
2. They will also review, analysis and action diagnostic test results.
3. They will deliver integrated patient centred care through appropriate working with the wider primary care multi-disciplinary team and social care networks.
4. They will undertake face-to-face, telephone and online consultations for emergency or routine problems, as determined by the PCN, including management of patient's with long-term conditions. Where required by the PCN, physician associates can offer specialised clinics following appropriate training including (but not limited to) family planning, baby checks, COPD, asthma, diabetes and anticoagulation.
5. They will undertake home visits and participate in duty rotas.
6. Physician associates will provide health/disease promotion and prevention advice to patients.
7. Physician associates will utilise clinical guidelines and promote evidence-based practice and partake in clinical audits, significant event reviews and other research and analysis tasks.
8. Through participating in continuing professional development opportunities Physician associates will keep up to date with evidence-based knowledge and competence in all aspects of their role, meeting clinical governance guidelines for continuing professional development (CPD).

All physician associates will develop and agree a personal development plan (PDP) utilising a reflective approach to practice. They will operate under appropriate clinical supervision, with the PCN member practice's identifying a suitable named GP supervisor for each physician associate. The GP supervisor is not required to be physically present but must be readily available for consultation.  |
| **3. Other Responsibilities** |
| **Health and Safety*** To comply with the Health and Safety at Work etc. Act 1974.
* To take responsibility for their own health and safety and that of other persons who may be affected by their own acts or omissions.

**Equality and Diversity*** To carry out at all times their responsibilities in line with Equal Opportunities Policy and Procedure.

**Risk Management and Clinical Governance*** To work within the Clinical Governance Framework of the practice, incorporating Risk Management and all other quality initiatives and all aspects of CQC implementation.

**Confidentiality*** To maintain confidentiality of information relating to patients, clients, staff and other users of the services in accordance with the General Data Protection Regulations 2018 including outside of the work environment. Any breach of confidentiality may render an individual liable for dismissal and/or prosecution.

**Safeguarding*** Whilst in post, staff are expected to acquire and update their knowledge on safeguarding as per the intercollegiate document requirements and SHP policies.

**Professional development*** The post holder will participate in any training programme implemented by the practice as part of this employment
* To participate in an annual individual performance review, including taking responsibility for maintaining a record of own personal and/or professional development

**General*** To undertake any other duties commensurate with the role, within the bounds of his/her own competence as guided by the attached management framework.
* To work across the various SHP sites as required.
* In light of national policy and due to the needs of the business it may be necessary for the Partnership to alter the opening hours of the surgeries. This could incorporate different opening hours and weekend working which may affect when you are required to work. The post holder is expected to be flexible and accommodating, following consultation, in terms of any changes to operating times in the future.

**Vision Statement:** To be the most respected Primary Care provider in the Birmingham and Solihull Region.**Mission Statement:****S**ustainable Primary Care services that meet the needs of our patients and commissioners.**H**ave a united, strong and financially viable organisation.**P**ractice of choice for our patients and the employer of choice for our people. |