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| **Job title:** | **Paramedics – Advanced Paramedic Practitioners** |
| **Responsible to:** |  |
| **Accountable to:** |  |
| **1. Job Role / Purpose:** |
| Advanced paramedic practitioners work autonomously within the community, using their enhanced clinical assessment and treatment skills, to provide first point of contact for patients presenting with undifferentiated, undiagnosed problems relating to minor illness or injury, abdominal pains, chest pains and headaches. They are health professionals who practice at an advanced level having the capability to make sound judgements in the absence of full information and to manage varying degrees of risk when there are complex, competing or ambiguous information or uncertainty. |
| **2. Key Duties & Responsibilities:** |
| The following sets out the key role responsibilities for advanced paramedic practitioners: 1. They will assess and triage patients, including same day triage, and as appropriate provide definitive treatment or make necessary referrals to other members of the primary care team.
2. They will advise patients on general healthcare and promote self-management where appropriate, including signposting patients to other community or voluntary services.
3. They will be able to:
	* perform specialist health checks and reviews;
	* perform and interpret ECGs;
	* perform investigatory procedures as required, and;
	* undertake the collection of pathological specimens including intravenous blood samples, swabs etc.
	* perform investigatory procedures needed by patients and those requested by the GPs
4. They will support the delivery of anticipatory care plans and lead certain community services (e.g. monitoring blood pressure and diabetes risk of elderly patients living in sheltered housing)
5. They will provide an alternative model to urgent and same day home visits for the network and undertake clinical audits
6. They will communicate at all levels across organisations ensuring that an effective, patient centred service is delivered
7. They will communicate proactively and effectively with all colleagues across the multi-disciplinary team, attending and contributing to meetings as required
8. They will maintain accurate and contemporaneous health records appropriate to the consultation, ensuring accurate completion of all necessary documentation associated with patient health care and registration with the practice
9. Prescribe/issue medications as appropriate following policy, patient group directives, NICE (national) and local clinical guidelines and local care pathways
10. Enhance own performance through continuous professional development, imparting own knowledge and behaviours to meet the needs of the service.
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| **3. Other Responsibilities** |
| **Health and Safety*** To comply with the Health and Safety at Work etc. Act 1974.
* To take responsibility for their own health and safety and that of other persons who may be affected by their own acts or omissions.

**Equality and Diversity*** To carry out at all times their responsibilities in line with Equal Opportunities Policy and Procedure.

**Risk Management and Clinical Governance*** To work within the Clinical Governance Framework of the practice, incorporating Risk Management and all other quality initiatives and all aspects of CQC implementation.

**Confidentiality*** To maintain confidentiality of information relating to patients, clients, staff and other users of the services in accordance with the General Data Protection Regulations 2018 including outside of the work environment. Any breach of confidentiality may render an individual liable for dismissal and/or prosecution.

**Safeguarding*** Whilst in post, staff are expected to acquire and update their knowledge on safeguarding as per the intercollegiate document requirements and SHP policies.

**Professional development*** The post holder will participate in any training programme implemented by the practice as part of this employment
* To participate in an annual individual performance review, including taking responsibility for maintaining a record of own personal and/or professional development

**General*** To undertake any other duties commensurate with the role, within the bounds of his/her own competence as guided by the attached management framework.
* To work across the various SHP sites as required.
* In light of national policy and due to the needs of the business it may be necessary for the Partnership to alter the opening hours of the surgeries. This could incorporate different opening hours and weekend working which may affect when you are required to work. The post holder is expected to be flexible and accommodating, following consultation, in terms of any changes to operating times in the future.

**Vision Statement:** To be the most respected Primary Care provider in the Birmingham and Solihull Region.**Mission Statement:****S**ustainable Primary Care services that meet the needs of our patients and commissioners.**H**ave a united, strong and financially viable organisation.**P**ractice of choice for our patients and the employer of choice for our people. |